

EHA

Dependent Eligibility Verification Project

2nd Quarterly Audit - 2013

Milestone	Date	Weekday	Responsibility
Implementation			
Initial Draft of Correspondence	12/17/13	Tuesday	Xerox
Client Approval of DEV Forms	12/22/13	Sunday	EHA
Final Approval of Other Correspondence	01/02/14	Thursday	EHA
Provide Eligibility Data to ACS (October 2013 to December 2013)	01/09/14	Thursday	EHA
Mailings			
Announcement Postcard	01/16/14	Thursday	Xerox
Initial POE Packet	01/23/14	Thursday	Xerox
Termination File	02/07/14	Friday	EHA
Reminder POE (Second Full Packet)	02/14/14	Friday	Xerox
Outreach to Non-Responders	02/20/14	Thursday	Xerox
POE Response & Incomplete Postmark Date	03/10/14	Monday	Xerox
Termination File	03/13/14	Thursday	EHA
"No Response" Default Removal Letter	03/21/14	Friday	Xerox
Coverage Termination			
Final list of Terminated Dependents to Eligibility Vendor	03/21/14	Friday	Xerox
Recommended Coverage Termination Date	03/31/14		Buck
Project Updates			
Bi-weekly status meetings		TBD	Xerox
Appeals Period			
Appeals period begins	03/10/14	Monday	Xerox
Appeals period ends	05/09/14	Friday	Xerox
Project Completion			
Final Appeals Processing	05/26/14	Monday	Xerox
Updated Reinstatement list to Eligibility Vender	05/27/14	Tuesday	Xerox
Executive Summary Report	04/10/14	Thursday	Xerox

NOTE: 1) Incomplete Notices and Participation Complete Notices are provided throughout the duration of the project.
 2) Timeline will finalized at Implementation Meeting